

# APPLICATION FOR CBP SECURITY SEAL

COMPANY NAME \_\_\_\_\_ COMPANY CODE \_\_\_\_\_

STREET NUMBER \_\_\_\_\_ STREET \_\_\_\_\_

CITY \_\_\_\_\_

COUNTRY \_\_\_\_\_

STATE \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

DATE OF HIRE \_\_\_\_\_

EMPLOYEE LAST \_\_\_\_\_ FIRST \_\_\_\_\_ MIDDLE \_\_\_\_\_

BIRTH COUNTRY \_\_\_\_\_

CITIZENSHIP \_\_\_\_\_

JOB TITLE \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

SPECIFIC DESCRIPTION OF DUTIES (below) ZONES REQUESTED: 1 2 OTHER

CURRENT RESIDENTIAL ADDRESS:

HOUSE NUMBER \_\_\_\_\_ STREET \_\_\_\_\_ APT. # \_\_\_\_\_

CITY \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

COUNTRY \_\_\_\_\_

STATE \_\_\_\_\_



## U.S. Customs and Border Protection

DEPARTMENT OF HOMELAND SECURITY  
U.S. Customs and Border Protection

**APPLICATION FOR IDENTIFICATION CARD**

19 U.S.C. 66, 1551, 1555, 1565, 1624, 1641;  
19 CFR 112.42, 118, 122.182, 146.6

OMB No.1651-0008  
Exp. 02-28-2018

<b>1. TYPE OF ACTIVITY REQUIRING IDENTIFICATION CARD</b> <input type="checkbox"/> Cartman/Lighterman <input type="checkbox"/> Broker's Employee <input type="checkbox"/> CBP Security Area Identification <input type="checkbox"/> Warehouse Officer or Employee <input type="checkbox"/> Container Station Employee <input type="checkbox"/> Foreign Trade Zone Employee <input type="checkbox"/> CES Employee	<b>2. DATE OF THIS APPLICATION</b>
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<b>3. NAME (Last, First, &amp; Middle)</b>	<b>4. SOCIAL SECURITY NUMBER</b>
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<b>5. LIST ANY OTHER NAMES YOU HAVE EVER BEEN KNOWN BY (Nicknames, aliases, etc.)</b>	<b>6. DATE OF BIRTH</b>
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<b>7. HOME ADDRESS (Number, Street, City, State, and ZIP Code)</b>	<b>8. NAME AND ADDRESS OF PRESENT EMPLOYER</b>
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<b>9. HOME PHONE NUMBER</b>	<b>10. BUSINESS PHONE NUMBER</b>
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<b>11. PLACE OF BIRTH (City, State)</b>	<b>12. HEIGHT</b>	<b>13. WEIGHT</b>	<b>14. COLOR HAIR</b>	<b>15. COLOR EYES</b>
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**16. VISIBLE SCARS OR MARKS**

<b>17. U.S. COAST GUARD PORT SECURITY CARD NUMBER</b>	<b>18. U.S. MERCHANT MARINE CARD NUMBER</b>
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<b>19. HAVE YOU EVER APPLIED FOR CARD IN ITEM 17 OR ITEM 18?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO (Skip Items 20 and 21)	<b>20. HAS APPLICATION FOR EITHER CARD IN ITEM 17 OR 18 BEEN DENIED?</b> <input type="checkbox"/> YES (If Yes, explain in Item 21) <input type="checkbox"/> NO (Skip Item 21)
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**21. EXPLANATION OF APPLICATION DENIAL**

**22. LIST ALL RESIDENCES DURING THE LAST 5 YEARS (List in reverse order, beginning with the present address)**

DATES		Number and Street	City	State
From	To			
	PRESENT			

<b>23. HAVE YOU EVER SERVED IN THE ARMED SERVICES OF THE U.S.?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO (Skip Items 24-28)	<b>24. BRANCH OF SERVICE</b>
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<b>25. DATES OF SERVICE</b>	<b>26. SERIAL NUMBER</b>	<b>27. TYPE OF DISCHARGE</b>
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**28. IF DISCHARGE WAS OTHER THAN HONORABLE, EXPLAIN IN FULL DETAIL**

**29. HAVE YOU EVER APPLIED FOR AN IDENTIFICATION CARD WITH U.S. CUSTOMS AND BORDER PROTECTION?**                       YES (If Yes, explain details)                       NO

30. PREVIOUS EMPLOYMENT -- LIST IN CHRONOLOGICAL ORDER, GIVING EARLIEST EMPLOYMENT FIRST (Last 10 Years)

DATES		EMPLOYER NAME AND ADDRESS	OCCUPATION
From	To		

31. HAVE YOU EVER BEEN CONVICTED OF ANY CRIME OR OFFENSE (Other than traffic violations, you may exclude any items which occurred before your 16th birthday) IN THIS COUNTRY OR ELSEWHERE?  YES (If YES, explain in Item 32.)  NO

32. EXPLANATION OF ALL CONVICTIONS (Federal, State, Military, or Foreign)

Date	Place	Charge	Court	Final Disposition

33. DO YOU NOW USE OR HAVE YOU EVER USED NARCOTIC DRUGS?  YES (If YES, explain below.)  NO

34. ATTACH PHOTOGRAPH HERE

Attach a scan of your REAL ID compliant identification to the email generated from this application packet.

<b>35. CERTIFICATION</b>	I certify that all of the statements made in this Application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.	SIGNATURE (Sign in ink) <b>X</b>	DATE
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Paperwork Reduction Act Notice: The Paperwork Reduction Act says we must tell you why we are collecting this information, how we will use it, and whether you have to give it to us. We ask for this information to carry out U.S. Customs and Border Protection laws of the United States. This form is used by licensed cartmen or lightermen or their employees as an application to apply for a CBP identification card and is required to obtain or retain a benefit. The estimated average burden associated with this collection of information is 17 minutes per respondent or recordkeeper depending on individual circumstances. The valid OMB Control Number for this Information Collection is 1651-0008.

Pursuant to the requirements of Public law 93-579 (Privacy Act of 1974), notice is hereby given that the authority to collect information on CBP Form 3078 is 5 U.S.C. 301, Reorganization Plan No. 1 of 1950; 19 U.S.C. 1551, 1565, 1624, 1641; 19 CFR 112.42. The principal purpose for collecting the information is to enable CBP to conduct a background investigation and thereby determine whether the applicant meets the criteria required for the issuance of an identification card. The information collected and contained in the applicant's file may be provided to those employees of CBP who have a need for the records in the performance of their duties. The information may also be used, when deemed appropriate, in a proceeding to revoke or suspend the identification card. Disclosure of all information requested on CBP Form 3078 is voluntary; however, failure to disclose some or all of this information may result in CBP's inability to conduct the required background investigation.



**U.S. Customs and Border Protection  
ADDITIONAL INSTRUCTIONS TO APPLICANTS FOR CUSTOMS AND BORDER PROTECTION  
AIRPORT SECURITY ACCESS**

Customs and Border Protection (CBP) Form 3078, Application for Identification Card, CBP Security Area Identification, question #31 asks, "Have you ever been convicted of any crime or offense (other than traffic violations, you may exclude any items which occurred before your 16<sup>th</sup> birthday) in this country or elsewhere?"

To properly answer this question, you must include the following:

- Any offenses, whether misdemeanor or felony, to which you pled *nolo contendere*, or no contest
- Any offenses, whether misdemeanor or felony, to which you pled guilty or were found guilty
- Any offenses, whether misdemeanor or felony, for which adjudication was withheld
- Any offenses, whether misdemeanor or felony, for which you were sentenced to incarceration
- Any offenses, whether misdemeanor or felony, for which you were placed on probation
- Any offenses, whether misdemeanor or felony, for which you were ordered to pay fines or restitution
- Any offenses, whether misdemeanor or felony, for which the record was sealed or expunged
- Any offenses meeting the above criteria that occurred in any state or country

There are no time limits for items above that must be included, except that offenses which occurred before your 16<sup>th</sup> birthday need not be included.

For the purpose of responding to this question, you are not required to disclose traffic violations, which are defined herein as non-criminal traffic or parking infractions. However, criminal traffic offenses punishable by incarceration must be disclosed.

Question #33 asks "Do you now use or have you ever used narcotic drugs?" To properly answer this question, please remember that the Federal government considers Marijuana use to be a schedule 1 narcotic. Note that the question asks *have you ever?*, all prior narcotics use should be included, as there are no time limits for this question. If answering yes, include the type of narcotic, and dates used.

The Port Director considers any false statement or omission on the application to be material to the applicant's honesty and integrity. By signing below, I affirm that I have read and understand the above statement on how to properly answer question #31 and question #33 of CBP Form 3078. I understand that failure to properly answer this, or any other question, on CBP Form 3078 may cause a denial or revocation of my application for Customs and Border Protection Security Access. **Furthermore, I am aware that federal law provides for imprisonment and/or fines for false statements or use of false documents in connection with the completion of this form and all attachments per 18 USC 1001.**

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Signature

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Print name

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Date

# AUTHORIZED SIGNER ONLY

## BACKGROUND INVESTIGATION ACKNOWLEDGEMENT

*A BACKGROUND INVESTIGATION HAS BEEN PERFORMED ON THE APPLICANT TO THE EXTENT ALLOWABLE BY LAW. THIS INCLUDES, AT A MINIMUM, REFERENCES AND THE APPLICANTS EMPLOYMENT HISTORY WHICH HAS BEEN VERIFIED FOR THE PRECEDING FIVE YEARS. TO THE BEST OF MY KNOWLEDGE THE APPLICANT MEETS THE CONDITIONS NECESSARY TO CONDUCT OFFICIAL COMPANY BUSINESS IN THE CUSTOMS SECURITY AREAS AS OUTLINED IN 19 CFR PART 122.*

### CHECKLIST FOR EMAIL

Signed letter on company letterhead justifying issuance and describes duties to be conducted in the FIS.

Scanned copy of REAL ID compliant photo identification of the applicant.

SIGNED: \_\_\_\_\_

NAME: \_\_\_\_\_

EMAIL: \_\_\_\_\_

DATE: \_\_\_\_\_ PHONE: \_\_\_\_\_